



Tax Collection Committee

Chairman – William Lazor – City of Scranton
Vice Chairman – David Cerra – Carbondale SD
Secretary – Alexander J. Chelik – Lakeland SD
Treasurer – Antoinette Lopatka – Dunmore SD

Minutes of Meeting on September 24, 2015 at South Abington Township Municipal Building

Meeting was called to order at 7:08 p.m. by Chairman Bill Lazor with the pledge to the flag.

Roll Call 17 PSD's were present. As per the TCC By-Laws, as there was not a quorum at the last meeting, only 14 PSD's were necessary to conduct business. It should be noted that of the 17 PSD' present, at least 15 present represented municipalities.

The following were present:

Clarks Green Borough	Clarks Summit Borough	Glenburn Twp.
Dunmore Borough	North Abington Twp.	Jermyn Borough
Mayfield Borough	Covington Twp.	Spring Brook Twp.
Madison Twp.	Roaring Brook Twp.	Thornhurst Twp.
City of Scranton	Abington Heights SD	Dunmore SD
Lakeland SD	Riverside SD	

The agenda was approved by consensus.

The minutes of February 26, 2015 was approved by consensus on a motion by Clarks Green Borough, second by Madison Twp.

Chairman Lazor, under the Board Reports, called for the Treasurer's Report, which listed a bank balance of \$17,621.01. The report was approved by consensus on a motion by Abington Height SD, second by Clarks Summit Borough.

Motion by Clarks Green second by Roaring Brook Twp. to approve the interim action of the officers in paying three bills: \$329.82 for web site registration, \$200 for legal fees, and \$2,345.00 for insurance. Approved by acclamation.

Chairman Lazor advised PSDs that copies of the June 25th documents were available in hard copy. They included 2 audit reports, one concerns our TCC for funds collected by Berkheimer on our behalf, and the 2nd is an audit report examination of the system Berkheimer uses to administer our funds. He advised local auditors be made aware of these reports.

There was no public present at the meeting.

Pearl Salvo and Jim Hunt from Berkheimer gave an update on delinquent collection procedures.

The next meeting of the TCC is scheduled for October 29, 2015 if necessary. The Treasurer will advertise the reorganization meeting for the 2nd Thursday of December, as well as the schedule of meeting for 2016.

Motion to adjourn by Clarks Green seconded by Clarks Summit. So ordered.